

	08:00 - 09:00	09:00-11:30	11:30 - 14:00	14:00 - 17:00	End clear up
Car Park Steward	Moat View	Faversham	Dartford	Chelsham & Bromley	
Car Park 2	Moat View	Faversham	Dartford	Chelsham & Bromley	Battle
08:00 - 13:00					
Declarations & Flu Vacs	Dartford		13:00-End		
Flu Vacs & Hat Tagging	Dartford		Moat View		
09:00 - 13:00					
Arena 1 Writer	09:30-13:30 Caroline Smith, Invicta		13:43-17:57 Lorraine Williams, Battle		
Arena 1 Steward	Donna Bevan, Fawkham		Sevenoaks		
Arena 1 Tack Check	Linda Doyle, Fawkham		Sevenoaks		
Arena 2 Writer	09:30-14:09 Chirs Kelstrup, Invicta		14:22-18:10 Ellie Garret, Moat View		
Arena 2 Steward	Rother Valley				
Arena 2 Tack Check	Rother Valley				
Tea/Sheet Runs/Changes	Hilltops		Rother Valley		
Scorer 1	09:15 Jamie Sheehy, Moat View				
Scorer 2	Maidstone				
Scorer 3	Folkestone				
Official Steward	Nicola Barnes / Sam Prior				

Please Report to Secretary's at least 15mins before your shift starts. (Apart from those at 8am!)

If you cannot make it, it is yours and your Chef d'Equipes responsibility to find a replacement.

Please organise breaks amongst yourselves and where people are riding and need to leave early start late please liaise with someone else in you club to make sure that the post is covered.

If anyone fails to turn up or leaves the post without informing anyone then that Club may face elimination.

Helpers: Please ensure that you are WHERE you are supposed to be, WHEN you are supposed to be. If you can no longer make it, it is down to you to inform your Club Chef d'equipe so that they can find a replacement. It is possible to use more than one person to cover a role but it is down to the clubs to ensure that anyone taking over understands their role (they must get a briefing form the person they are taking over from). Any roles that are left unattended will risk elimination for their club.